

Liability Waiver

Rev. 1/15/2025

The Angier After School Program (herein "AASP" or "the Program") acknowledges its responsibility for the care of the child while participating in the Program during the child's scheduled hours and will provide qualified staff and services necessary to ensure adequate programming, activities, and supervision for the child, but is released and held harmless from any and all liability arising out of or in connection with the child's participation in the Program. The City of Newton, City of Newton School Department and the City of Newton School Committee have no such responsibility and are each and all released and held harmless from any and all liability arising out of the child's participation in the Program.

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Medical Authorization & Consent

Rev. 1/15/2025

I understand that every effort will be made to contact me in the event of an emergency requiring medical attention for my child. However, if I/we cannot be reached, I hereby authorize Angier After School Program to transport my child to the Newton Wellesley Hospital or a hospital chosen by EMS (by ambulance if the situation warrants) and to secure for my child the necessary medical treatment. I understand the teachers at AASP are trained in the basics of First Aid and I authorize them to give my child First Aid when appropriate. I further authorize the AASP staff to review my child's medical records with the school nurse or to provide the Program with a completed health certificate on forms provided by the City of Newton and signed by a licensed physician.

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Health Care Form

Rev. 1/15/2025

My child's current physical and immunizations are on file at Angier School along with the parental signature and date, or copies of the child's current physical and immunizations will be provided directly to AASP.

I agree to complete, in their entirety, all Massachusetts Department of Early Education & Care health care forms (if applicable). These forms are located on the AASP website:

- [Individual Health Care Plan Form](#)
- [Medication Consent Form](#)

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Tuition Policy & Schedule

Rev. 1/15/2025

I acknowledge being informed that the Program is a non-profit organization which relies primarily on tuition charges for its funding. Therefore, I agree as follows: Payments are due monthly, on the 1st business day of each month, except for September, which is paid as an advance deposit. AASP tuition will be the same amount every month throughout the school year (unless changes to enrollment are made). Tuition is calculated for a 180-day school year, divided evenly by 10 months. I am not being charged for school vacations or holidays. I agree to pay in advance the fees and deposits according to the amounts and time schedule set forth in this agreement, and to pay in full the fees without deduction for absence, early departure, early release days, snow days (for school and after school), personal holidays, unexpected school or AASP closings, or failure to make full use of the Program.

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Deposit & Registration Fee

Rev. 1/15/2025

I understand that an advance deposit and a non-refundable application fee is required as follows: The deposit is 1/10 of the annual bill to be applied to the first payment of the academic year, covering September tuition, or prorated and applied to the first month of enrollment in the event of a mid-year start date. The registration fee is \$35.00 per student, which will be non-refundable without exception, regardless of enrollment status. This fee may, at the Director's discretion, be waived for families who paid the fee for the previous school year but were placed on the Waitlist and never enrolled.

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Late Payment & Late Pick-up Fee

Rev. 1/15/2025

I understand that tuition payments and any outstanding fees are due on the 1st business day of the month. If payment is not received by the 14th of the month, a \$25.00 penalty will be assessed for the period. If payment is not received by 90 days after the billing date, in addition to the monthly penalty, priority status for admission to next year's program may be lowered at the discretion of the Board. The Director will notify families if a payment has not been received within the 60-day period, and again if a payment has not been received within the 90-day period. The Board reserves the right to require families with a history of late tuition payments to pre-pay tuition in advance.

The Program will assess a late fee for failure to adhere to the closing time in the amount of \$10.00 for each 10-minute period or fraction thereof that a child remains under the supervision of the Program after 6:00PM. Fees may be doubled on the fourth and all additional late pickups. The Board reserves the option to suspend a child from the Program in the event a family has been assessed a late pick-up fee more than 3 times during the academic year.

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Billing Procedure

Rev. 1/15/2025

AASP billing will occur through Tuition Express via ProCare Online. Online ACH payments are accepted. Each month, tuition charges will be posted to the Parent Portal, along with any other fees that are incurred. Families may choose to self-pay or to set up recurring auto-payments. For autopay, the family's saved bank account will be charged on the 1st business day of the month. Families may also pay by choosing self-pay and mailing tuition checks to: PO Box 92, Waban, MA 02468. Credit Cards are not accepted, except for the one-time registration fee. Paper or digital statements and receipts may be downloaded from the Parent Portal or requested at any time by emailing the program at info@angierafterschool.com.

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Financial Obligation

Rev. 3/10/2023

Failure to meet any financial obligation set forth in this application and its policy agreements, including, but not limited to tuition, late fees, interest, and assessments, may result in suspension from the Program. Suspension for breach of any of the within agreements by the parent shall not release the parent from the obligation to make subsequent payments called for under the provisions of the agreement. The Program reserves the right to terminate its program, or any portion thereof at any time, in which case future tuition obligations will be canceled or adjusted accordingly.

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Enrollment Commitment

Rev. 1/15/2025

I understand that I may request any enrollment schedule for my child with a minimum of two days/week. If AASP can accommodate the entire enrollment request for my child per the submitted application, my obligation to pay tuition shall become fixed and shall continue until the end of the school year, regardless of whether my child participates in the Program, unless the Program is able to fill the child's slot from any waiting list or otherwise. If AASP cannot accommodate my requested enrollment schedule in its entirety, I have 14 days from the date of the acceptance notification to withdraw my child from the Program, or request to change the time slot(s) reserved for the child.

The child shall be enrolled for a term of one academic year commencing on the first day of school in September (or an agreed-up date thereafter in the event of mid-year enrollment) and ending one day prior to the last day of school in June based on the Newton Public School calendar. In the event of extraordinary circumstances preventing the participation of a child, the Board of Directors of the Program may, in its sole discretion, waive or modify these requirements.

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Program Arrival, Departure & Transportation

Rev. 2/27/2025

Kindergartens are dropped off to AASP by their classroom teachers at school dismissal time. 1st-5th graders arrive at the Program via an unsupervised walk from their classrooms, immediately following school dismissal time. During this time, students are responsible for their own arrival to the program. Upon reaching the AASP space in the cafe, gym, or library, children must immediately check in with the AASP staff member taking attendance, at which point the program assumes responsibility for the child.

I agree to notify AASP if someone other than my child will be responsible for their arrival at the Program, or if they will be arriving from a different location.

Children depart from the program via parent pickup, or pickup by another authorized adult. All individuals must present a valid photo ID to AASP staff upon request.

I agree to notify AASP if there are any adults picking up my child who are not listed on the registration form. I also agree to inform AASP of any adults specifically NOT authorized to pick up my child, or for whom there are special circumstances, and to provide paperwork pertaining to relevant custody agreements.

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Attendance Notification

Rev. 1/13/2026

I agree to notify AASP via PickUp Patrol, email (info@angierafterschool.com), or text (781-514-0757) by 2:15pm if my child will not attend AASP on a day they are in school. I understand that AASP may, at its discretion, charge \$10.00 per day if it is not so notified on such a day. Absences documented in PickUp Patrol do not require a separate notification.

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Contact Information (optional)

Rev. 1/13/2026

I agree that at times, AASP may be requested to share family contact information such as parent/guardian names, phone numbers, and email addresses with other program parents/guardians upon request (for the purpose of arranging play dates, etc. outside of AASP time). AASP will never share such information with anyone outside of the Program without express written permission. Please check the box below if you would like to opt out of having your contact information shared with other AASP families.

No! Please do not share my contact information with other AASP families.

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Insect Repellant, Sunscreen & Hand Sanitizer (optional)

Rev. 1/13/2026

I agree that my child may use hand sanitizer when handwashing is not convenient, under the supervision of AASP staff. Please check the box below if you would like to opt out of hand sanitizer use for your child.

No! Please do not allow my child to use hand sanitizer.

I understand that AASP staff may, at their discretion, apply insect repellent containing DEET and/or sunscreen to children in the program, when appropriate. Please check the boxes below if you would like to opt out of insect repellent/sunscreen use for your child.

No! Please do not apply AASP’s provided insect repellent to my child.

No! Please do not apply AASP’s provided sunscreen to my child.

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Photo & Video Release (optional)

Rev. 1/13/2026

I agree that at various times during the program's operation, staff members may take photographs or videos of student activities. Photographs may be displayed on email newsletters distributed to program families, on the program website, and on AASP social media platforms such as Facebook or Instagram. AASP will never include captions with students' last names. Videos are typically used for in-program use, such as recordings of student performances to share with program families but may also be posted on our social media accounts, including YouTube. Please check the boxes below if you would like to opt out of AASP taking or using photos or video of your child.

No! Please do not take or use pictures or videos of my child for use on the AASP website or social media.

No! Please do not take or use pictures or videos of my child for newsletters or emails sent to AASP families only.

PLEASE NOTE: For certain program activities, such as public theater performances, it is not possible to opt out of photo/video content that may be distributed to other program families. Contact the program with any questions.

Initial

Field Trips

My child has permission to go on short walking trips with the Angier After School Program during their scheduled day at AASP (such as to Lincoln Field, Waban Market, Waban Library, etc.). AASP will maintain a 10:1 student/teacher ratio on all trips.

I understand that AASP will notify parents ahead of time, in writing, about planned field trips that involve long walks, rented buses, or other transportation, and I may or may not choose to sign up my child for each such activity, which will require an additional permission slip and fee.

Initial

By signing below, I acknowledge that I have fully read and understood all of the above items and will provide any and all appropriate additional documentation in a timely manner.

Print Name

Sign Name

Date